

**PERRY COUNTY PLANNING COMMISSION
MEETING OF November 15, 2023**

Perry County Commissioner's Conference Room
25 West Main Street, New Bloomfield, PA; and
Via ZOOM (Virtual Meeting Software)

Optional Virtual Meeting Registration:

		Page
1.	ROLL CALL	
2.	MINUTES APPROVAL - Meeting of October 18, 2023	
3.	GOOD AND WELFARE	
4.	COMMUNICATIONS AND PAYMENT OF EXPENSES	
	a. Communications - Attached Summary Sheet.....	2
	b. Payment of Expenses	6
	Transfer to TCRPC for Monthly Collected Fees	\$1,045.00
5.	REPORTS	
	a. Report of Officers	
	b. Staff Reports	
	1). Local Planning Assistance (LPA) Reports - Attached Summary Sheet.....	11
	2). Program Progress Report - Attached Summary Sheet.....	12
	c. Committees	
6.	UNFINISHED BUSINESS	
	a. County Comprehensive Plan (PICTURE PERRY) Implementation	
	b. County Hazard Mitigation Plan Implementation	
	c. Perry County Countywide Action Plan (CAP) Implementation	
7.	NEW BUSINESS	
	a. Subdivision and Land Development	
	1) Approval Consideration	
	a). File # 23-073 Emanuel J. Allgyer, Rebecca B. Allgyer, Richard A. Black and Nicole R. Black - Jackson Township	
	b). File # 23-074 Emanuel J. Allgyer, Rebecca Allgyer, Robert H. Stevenson, Jr. and Barbara A. Stevenson - Jackson Township	
	2) Municipal S&LD Reviews and Report - Attached Summary Table	18
	b. Other Matters	
	1) Ordinance for Solar Regulations - Buffalo Township	
	2) 2024 PCPC meeting dates and advertisement	
	3) PCPC Bylaws Update	
	4) Draft Resolution covering Rules of Decorum	
	5) Newport Borough 2024 LPA Agreement	
	6) TCRPC Recommended Appointments (2024-2025 Term)	
8.	ADJOURNMENT	

**PERRY COUNTY PLANNING COMMISSION
MONTHLY COMMUNICATIONS
NOVEMBER 15, 2023**

STANDARD MAIL

Incoming Mail:

1. Letter to the Perry County Commissioners from Team Ag Incorporated for an Act 14 notification for Burkholder Holdings, LLC; Letter dated: October 13, 2023; Received: October 19, 2023
2. Copy of a letter from the Pennsylvania Department of Environmental Protection to Oliver Township for sewage facilities planning for the Gay Y. Trout subdivision; Letter dated: October 17, 2023; Received: October 19, 2023
3. Letter to the Perry County Planning Commission from Curtis E. Whitmer for an Act 14 notification for C & C Whitmer Enterprises; Letter dated: October 18, 2023; Received: October 30, 2023
4. Copy of a letter from the Pennsylvania Department of Environmental Protection to Northeast Madison Township for sewage facilities planning for the Russell R. and Jill S. Reeder subdivision; Letter dated: October 18, 2023; Received: October 19, 2023
5. Copy of a letter from the Pennsylvania Department of Environmental Protection to Jackson Township for sewage facilities planning for the Debra S. Sparler Et. Al. subdivision; Letter dated: October 18, 2023; Received: October 19, 2023
6. Letter to the Perry County Planning Commission from Village Square STP Quad B Enterprises LLC for an Act 14 notification; Letter dated: October 19, 2023; Received: October 30, 2023
7. Copy of a letter from the Pennsylvania Department of Environmental Protection to Buffalo Township for sewage facilities planning for the Fred Santiago Estate subdivision; Letter dated: October 26, 2023; Received: October 30, 2023
8. Form letter from the US Department of Commerce, US Census Bureau regarding a request for participation in a Building Permits Survey; Form letter received: October 30, 2023
9. Safety brochure from Enterprise Products Enterprise Crude Pipeline LLC; Received October 30, 2023
10. Letter to the Perry County Commissioners from Rosetree Consulting for an Act 14 notification for the Matter Family Farm; Letter dated: October 25, 2023; Received: November 2, 2023
11. Letter from PennDOT regarding Perry County Winter Partnership Meeting at Little Buffalo State Park; Letter dated: September 19, 2023; Received: October 19, 2023
12. Copy of a memorandum from Tim Albright, Recording Sec. with the Buffalo Township Planning Commission regarding a recommendation to the Buffalo Township Board of Supervisors regarding the Richard E. and Amy M. Teats subdivision and land development plan; Memorandum dated: November 1, 2023; Received: November 2, 2023
13. Copy of a memorandum from Tim Albright, Recording Sec. with the Buffalo Township Planning Commission regarding a recommendation to the Buffalo Township Board of Supervisors regarding the Fred Santiago Estate subdivision and land development plan; Memorandum dated: November 1, 2023; Received: November 2, 2023
14. Copy of a letter from the Pennsylvania Department of Environmental Protection to Northeast Madison Township for sewage facilities planning for the John R. and Frhonda M. Walter subdivision; Letter dated: November 7, 2023; Received: November 8, 2023

Outgoing Mail:

1. PCPC letter to the Watts Township Board of Supervisors regarding the review of an ordinance covering text amendments to the Watts Township Zoning Ordinance for solar energy systems; Letter dated: October 18, 2023
2. PCPC staff letter to Thomas L. Palm regarding the conditional approval of the Allen C. and Brenda J. Sheaffer subdivision plan in Southwest Madison Township; Letter dated: October 19, 2023
3. PCPC staff letter to Thomas L. Palm regarding the approval of the Russell R. & Jill S. Reeder subdivision plan in Northeast Madison Township; Letter dated: October 19, 2023
4. PCPC staff letter to Thomas L. Palm regarding the conditional approval of the Debra S. Sparler Et. Al. C-o Dirks E. Koser subdivision plan in Jackson Township; Letter dated: October 19, 2023

PERRY COUNTY PLANNING COMMISSION
MONTHLY ACT 14 NOTIFICATIONS
November 15, 2023

1. Applicant: Burkholder Holdings, LLC
Applicant's Agent: Team Ag
Letter date: October 13, 2023
Letter received: October 19, 2023
Location: 200 Farm Lane, Millerstown, PA 17062
Municipality: Greenwood Township
Permit: NPDES CAFO
Project: Not applicable; Permit renewal

2. Applicant: C & C Whitmer Enterprises
Applicant's Agent: Not applicable
Letter date: October 18, 2023
Letter received: October 30, 2023
Location: 3523 Valley Road, Marysville, PA 17053
Municipality: Rye Township
Permit: NPDES Small flow treatment facility
Project: Not applicable; Permit renewal

3. Applicant: Village Square STP
Applicant's Agent: Not applicable
Letter date: October 19, 2023
Letter received: October 30, 2023
Location: Little Mountain Estates, 389 Kings Highway, Marysville, PA 17053
Municipality: Marysville Borough
Permit: NPDES waste treatment plant
Project: Not applicable; Permit renewal

4. Applicant: Matter Family Farm
Applicant's Agent: Rosetree Consulting
Letter date: October 25, 2023
Letter received: November 2, 2023
Location: 176 Cocolamus Creek Road, Millerstown, PA 17062
Municipality: Greenwood Township
Permit: NPDES CAFO
Project: Not applicable; Permit renewal

**PERRY COUNTY PLANNING COMMISSION
MONTHLY SEWAGE PLANNING MODULES**

November 15, 2023

Application Name	Municipality	Response Date	DEP Form Type	Lots/ DU or EDUs/ Gallons Per Day/Acres	Land Use	Status	Notes
Gay Y. Trout	Oliver Township	10/17/2023	SFPM	1 Lot/1 DU/400 gal. per day/2.00 acres	SF	Approved	With four listed comments
Russell R. and Jill S. Reeder	Northeast Madison Township	10/18/2023	SFPM	1 Lot/1 DU/400 gal. per day/12.50 acres	SF	Approved	"This project is approved."
Debra S. Sparler Et. Al.	Jackson Township	10/18/2023	SFPM	1 Lot/1 DU/400 gal. per day/1.99 acres	SF	Approved	"This project is approved."
Fred Santiago Estate	Buffalo Township	10/26/2023	SFPM	2 Lot/2 DUs/900 gal. per day/ acres not specified	SF	Approved	"This project is exempt..."
John R. and Rhonda M. Walter	Liverpool Township	10/26/2023	SFPM	1 Lot/1 DUs/400 gal. per day/122.10 acres	SF	Approved	"This project is approved."

MSFP - Municipal Sewage Facilities Plan
 SFPM - Sewage Facilities Planning Module
 SFTF - Small Flow Treatment Facility
 DU - Dwelling Unit
 EDU - Equivalent Dwelling Unit
 SF - Single-family Residential
 MFDU - Multi-Family Dwelling Units
 PSP - Public Semi-Public
 IND - Industrial
 UNK - Unknown

PERRY COUNTY PLANNING COMMISSION

VENDOR TCRPC
INVOICE # 11/30/2023
DATE PAID 11/8/2023
CHECK # FNB Trust Transfer

PROGRAM	ACCOUNT CODE	DESCRIPTION	AMOUNT
SUBDIVISION	5-4300-SA	Subdivision Fees	\$ 995.00
SEWAGE MODULES	5-4200-CS	Sewer Modules	\$ 50.00
MAPS/REPORTS		Map Sale	\$ -
SALE OF ORDINANCE COPIES		Ordinance Copies	\$ -
MUNICIPAL PLANNING ADVISORS	5-4400-MP	LPA	\$ -
INTEREST	0-4800-XX	09/30/2023 interest	\$ -
CHECK AMOUNT ISSUED			\$ 1,045.00
	\$	1,045.00	\$ 1,045.00

Prepared by: Denise Dillman
 Checked by: *DD*

Perry County Planning Commission
Statement of Revenues, Expenses, and Changes in Cash
For the Eleven Months Ending November 30, 2023

Revenues		
Subdivision Fees Income	995.00	10,815.85
Map Sales	0.00	0.00
Sewage Modules	50.00	300.00
Sale of Ordinance Copies	0.00	0.00
Municipal Planning Advisory	0.00	0.00
Miscellaneous Income	0.00	0.00
Interest Income	0.00	0.00
	<hr/>	<hr/>
Total Revenues	1,045.00	11,115.85
	<hr/>	<hr/>
Expenses		
Subdivision Fees Expense	0.00	9,920.85
Sewage Modules	0.00	150.00
Bank Fees	0.00	0.00
Miscellaneous	0.00	0.00
	<hr/>	<hr/>
Total Expenses	0.00	10,070.85
Beginning Cash	0.00	0.00
	<hr/>	<hr/>
Ending Cash	\$ 1,045.00	1,045.00
	<hr/> <hr/>	<hr/> <hr/>

0.00 12/31/22 Interest
0.00 01/31/23 Interest
0.00 02/28/23 Interest
0.00 03/31/23 Interest
0.00 04/30/23 Interest
0.00 05/31/23 Interest
0.00 06/30/23 Interest
0.00 07/31/23 Interest
0.00 08/31/23 Interest
0.00 09/30/23 Interest
0.00 10/31/23 Interest

Perry County Planning Commission

Cash Receipts Journal

For the Period From Nov 1, 2023 to Nov 30, 2023

Filter Criteria includes: Report order is by Check Date. Report is printed in Detail Format.

Date	Accoun	Transac	Line Description	Debit Amnt	Credit Amnt
11/8/23	420 100	11/08/23	Burget & Associates Inc - Ck# 3868 SEWER MODULES	50.00	50.00
11/8/23	400 400 400 400 400 400 400 100	11/08/23	Thomas L Palm - Ck# 4738 Burget & Associates Inc - Ck# 3883 Burget & Associates Inc - Ck# 3882 Thomas L Palm - Ck# 4740 Burget & Associates Inc - Ck# 3920 Travis S Gaugler - Ck# 838 Burget & Associates Inc - Ck# 3933 SUBDIVISION FEES	995.00	110.00 110.00 115.00 330.00 110.00 110.00 110.00
				1,045.00	1,045.00

F & M TRUST DEPOSIT SUMMARY
For the Perry County Planning Commission
November 15, 2023 Meeting

I. Subdivision & Land Development (S&LD) Review Fees:

November 2023 S&LD Review

- | | |
|---|--|
| 1. Check # 4738
Date: October 2, 2023
For: Subdivision File #23-070 (John K. & Miriam F. Stoltzfus/ Tyrone Township)
Amount..... | From: Thomas L. Palm

.....\$110.00 |
| 2. Check # 3883
Date: October 4, 2023
For: Subdivision File #23-071 (Dylan and Crista Matter and Center for Spiritual Foundation / Greenwood Township)
Amount..... | From: Burget and Associates, Inc.

.....\$110.00 |
| 3. Check # 3882
Date: October 4, 2023
For: Subdivision File #23-072 (Michael S. and Deborah S. Frisch/ Penn Township)
Amount..... | From: Burget and Associates, Inc.

.....\$115.00 |
| 4. Check # 4740
Date: October 30, 2023
For: Subdivision File #23-073 (Emanuel J. Allgyer and Rebecca A. Allgyer and Richard A. Black, Jr., and Nicole R. Black/ Jackson Township) (165.00) and
Subdivision File #23-074 (Emanuel J. Allgyer and Rebecca Allgyer and Robert H. Stevenson and Barbara A. Stevenson/ Jackson Township) (165.00)
Amount..... | From: Thomas L. Palm

.....\$330.00 |
| 5. Check # 3920
Date: October 26, 2023
For: Subdivision File #23-075 (Justin and Tiffany Mast/ Watts Township)
Amount..... | From: Burget and Associates, Inc.

.....\$110.00 |
| 6. Check # 838
Date: October 27, 2023
For: Subdivision File #23-076 (Travis S. Gaugler/ Liverpool Borough)
Amount..... | From: Travis S. Gaugler

.....\$110.00 |
| 7. Check # 3933
Date: October 27, 2023
For: Subdivision File #23-077 (Michael L. Worthy and Thomas O. May and Betty L. Klinefelter May/ Penn Township)
Amount..... | From: Burget and Associates, Inc.

.....\$110.00 |

II. Sewage Planning Module Review Fees

- | | |
|--|---|
| 1. Check # 3868
For: Sewage Facilities Planning Module 23-06 (David V. McCluskey/ Carroll Township)
Amount..... | From: Burget and Associates, Inc.

.....\$50.00 |
|--|---|
-

III. Other Fees

Check Amount.....\$0.00

Cash Amount.....\$0.00

Total Other Fees (Cash and Checks Combined).....\$0.00

Overall Check
Total.....\$1,045.00

Overall Cash Total\$0.00

**TOTAL
DEPOSIT.....\$1,045.00**

Perry County Local Planning Assistance Report

Municipality	Staff	Date	Assistance Provided	Comments	Hours
Newport Borough	Finnerty	11/8/2023	Night meeting	Continued discussion on a proposed shade tree ordinance.	1.0
Total Hours					1.0

**PROGRAM PROGRESS REPORT
TRI-COUNTY REGIONAL PLANNING COMMISSION STAFF**

OCTOBER 2023

MOVING TRANSPORTATION FORWARD

MPO Administration (*meetings, minutes, monthly progress reports, UPWP, etc.*):

- Prepared monthly progress reports
- Monthly invoicing and adjustments
- Contract monitoring and invoice coordination
- Preliminary UPWP discussions
- Attended Statewide Planning Partners conference, including MPO/RPO Caucus

Regional Transportation Plan Development and Implementation

- Held Project Pipeline discussions with Swatara Township and Harrisburg City

Public Involvement/Outreach

(Information requests, notices, advertising, annual report, newsletter, website, partnerships with others, land use connections, education efforts, PennDOT Planning Partners, PennDOT Connects)

- Conducted public outreach for the Active Transportation Plan at Pine Grove Furnace State Park, Fall Furnace Festival.
- Prepared notices and advertising for HATS Technical and Coordinating Committee
- Discussions with New Cumberland Borough and Lemoyne Borough officials regarding CAT Bridge and associated network improvements
- Met with CVRT and Silver Spring Township officials to discuss trails in interstate/turnpike ROW
- Attended PA APA Planning Conference
- Attended Tri-County Community Action Safety Committee meeting to discuss SS4A plan and available tools regarding transportation safety

Congestion Management Process

(Short-range transit; CMP corridors, studies and plan updates; SRTP; Safety; TIM Teams; ITS; E&H Planning)

- Held SS4A update meetings with consultant, reviewed tasks to be completed for data preparation
- Held SS4A Steering Committee Meeting
- Met with Jeff Reigner to discuss HSIP project selection process
- Ongoing discussions with SRTP staff regarding development of a regional CMP

Intermodal Management Systems

(Long-range transit, rail, freight, goods movement; TAP/TE set-aside; bike/ped; park & ride; alternate modes and connectivity)

- Completed Bike Ped Video sets for Hummelstown Borough
- Completed data collection for multiple intersections where Bike Ped Video cameras were set up across the region
- Continued work on GIS mapping for analyzing existing and proposed bicycle facilities
- Prepared for and conducted an Active Transportation Plan status meeting
- Reviewed and amended CAT Bridge MOU with Norfolk Southern
- Met with 9/11 Memorial Trail staff to discuss coordination efforts
- Worked on sponsorship materials for bikeshare program

**PROGRAM PROGRESS REPORT
TRI-COUNTY REGIONAL PLANNING COMMISSION STAFF**

OCTOBER 2023

Data Development & Support

(Project development; TIS Scoping/HOP; PennDOT Connects; travel demand model/AQ analysis; RTP plan prep; Census/CTPP; data analysis; research; HPMS/traffic counts; GIS work; resiliency; regional land use/RGMP)

- Provided contour data and updates to web map for proposed Norfolk Southern railroad track and easement.
- Updates to the agricultural easement data layer
- Mapping of Amish school and church locations for transportation outreach purposes
- Created and started compiling data into an MXD for the 2025-2028 TIP
- Updated an existing Bike/Ped project with completed count data from 2022 and started compiling data from completed 2023 counts
- Completed minor Updates to the TCRPC Regional Crash App
- Completed HPMS in Perry County
- Began HPMS work in Dauphin County
- Traffic counts completed for Rye Township and shared 5 counts with PennDOT
- Traffic count completed at Newport for a Picture Perry Project and shared the count with PennDOT
- Carroll Township zoning map amendment integrated into our SDE GIS Layer
- Bloomfield Borough zoning map amendment integrated into our SDE GIS Layer
- Spring Township zoning integrated into our SDE GIS layer
- Watts Township zoning map amendment integrated into our SDE GIS layer
- Newport Borough working maps completed
- Worked with Rye Township on Urbanized Area for MS4 waiver renewal application

Plan Implementation

Transportation Improvement Program (TIP/STIP)

(Highway & transit TIP development and management activities; TE/HTS/SRS, STC)

- Reviewed and analyzed draft TIP candidates and projects against identified Transportation Needs and Project Pipeline scores
- Reviewed and evaluated TASA applications, coordination for review and evaluation by RTP Implementation Work Group
- Attended Pre-TIP Risk Management Workshop at PennDOT District 8-0

Increasing Safe and Accessible Transportation Options

(Special funding from FHWA)

-

COMMUNICATIONS

Twitter Analytics

- Followers: 639 (steady)
- Reach: 6,600 (-3%)
- Average Daily Reach: 220
- 10/24 - Capitol Region Water operating off backup water supply - 295 views

Facebook Analytics

- Followers: 922 (+1%)

**PROGRAM PROGRESS REPORT
TRI-COUNTY REGIONAL PLANNING COMMISSION STAFF**

OCTOBER 2023

- Reach: 5,600 (-3%)
- Average Daily Reach: 187
- 10/19 - We need YOUR input for the Regional Active Transportation Plan - 496 views

LinkedIn Analytics

- Followers: 788 (+1%)
- Reach: 11,900 (-4%)
- Average Daily Reach: 397
- 10/7 - Officials give update on Mechanicsburg Center Square project - 512 views

Wix Analytics / www.tcrpc-pa.org

- Visitors: 616 (-20%)
- Sessions: 993 (-20%)
- Average Daily Users: 21

Wix Analytics / www.susquecycle.org

- Visitors: 34 (-53%)
- Sessions: 40 (-59%)
- Average Daily Users: 1

YouTube Analytics

- Video Views: 109 (-15%)
- Viewers: 62 (-19%)
- Average Daily Viewers: 4
- Most Watched: 9/11 Dauphin County Planning Commission Meeting - 34 views

Media Coverage

- 10/18 - All Things Water-Related - Hummelstown Sun

Partnerships & Other Efforts

- Premier Project Awards

ENHANCING OUR COMMUNITIES

County & Local Planning Assistance (Dauphin & Perry Counties):

- Reviewed rezoning request of the DTMA pump station site in Londonderry Township
- Chapter 102 NPDES review of Bonawitz Real Estate Development LLC
- Chapter 102 resubmission review for the Millersville School District – regarding the area adjacent to the stadium. A change from previously approved plan
- Assisted with the Upper Paxton Township Agricultural Zoning District information regarding allowance for smaller lot subdivisions
- Continued assisting Millersburg Borough regarding landscaping provisions modifications in zoning ordinance.
- Continued with follow up with Washington Township and Dauphin County Officials regarding solar farm development requirements

**PROGRAM PROGRESS REPORT
TRI-COUNTY REGIONAL PLANNING COMMISSION STAFF**

OCTOBER 2023

- Discussion with Penbrook Solicitor regarding enhanced level of planning assistance as the Borough starts processing and review of recently submitted subdivision plans

Dauphin County

- Preparation for the October WREP meeting including meeting set up and communication of revised program participation costs
- Conducted individual municipal meetings to discuss the WREP effort
- Reviewed and discussed with County officials revised program cost allocations for WREP member participation
- Collected and tabulated proposed stormwater and water quality improvement projects for the consideration in the 2024 CAP (Climate Action Plan) grant
- Ongoing support for the Premier Project Awards program. Applications are to be provided by October 31 with judging to occur in late 2023. Answered several inquiries from potential applicants. Worked on the modification of the scoring system for the 2023 program.
- Met with Upper Paxton Township Supervisors to discuss zoning changes to their Agricultural Zoning District minimum lot size requirements
- Completed an intergovernmental review for Lead Line Replacement Initiative located in Gratz Borough

Perry County

- Prepared agendas, contacted workgroup members and partnering municipalities, conducted five PICTURE PERRY Workgroup Sessions, prepared summary reports and posted to the website
- Reviewed and provided comments on a proposed Watts Township Ordinance for the Regulation of Solar Energy Systems
- Reviewed and authorized advertisement of the proposed 2024 meeting dates for the Perry County Planning Commission (PCPC)
- Notified all Perry County municipalities of the opportunity to contract for the 2024 Perry County Local Planning Assistance Program
- Revisited the PCPC bylaws to consider public comment duration and virtual meeting arrangements
- Provided outreach to the Perry County Economic Development Authority
- Reminded all Perry County Municipalities of the opportunity to complete the Kittatinny Ridge Coalition's Survey
- Attended a zoning hearing on the rezoning of a portion of the former Lakeside Development from R-1 to R-3 at the request of the Bloomfield Borough Planning Commission
- Attended the Newport Borough Planning Commission meeting to work on a shade tree ordinance
- Attended the APA PA Annual Conference in Scranton, PA
- Contacted all PICTURE PERRY partnering municipalities with websites to encourage linking to the PICTURE PERRY Comprehensive Plan's site

**PROGRAM PROGRESS REPORT
TRI-COUNTY REGIONAL PLANNING COMMISSION STAFF**

OCTOBER 2023

Regional Growth Management Plan Implementation:

Community-Based Environmental Initiatives

- Participated in the October meeting of the Capital Region Water community ambassadors
- Research on lawn conversion (meadow) ordinances to assist the Pennsylvania Association of Conservation Districts
- Monitored the progress and discussion with Army Corp of Engineers regarding database coordination and enhancement projects. In particular, coordination sought to obtain funding and integration of WREP communities' databases in system compatible with Army Corps data.
- Discussions held with Dauphin County Emergency Management for the allocation of Hazardous Mitigation Planning funding and coordination with the WREP future projects planning effort.
- Attended monthly CAP review meeting with project team and PA DEP officials
- Attended a half day seminar with CAP coordinators and DEP officials at the Dauphin County Conservation District in reviewing the CAP program. In the workshop setting it was discussed the various methods and procedures for improving the program and DEP communication efforts.
- Held a follow up and discussion with local state representative offices regarding grant application status for the Seal Park water enhancement project
- Completed an intergovernmental review for Lead Line Replacement Initiative located in Gratz Borough
- Began pulling together building activity reports from the last 10 years to be used in the RGMP Population projections

Technical, Financial, & Educational Support (GIS, Training, Admin):

- Reviewed recently released US Census data regarding population projection and migration trends
- Prepared and summarized recent building activity report data for County officials
- Attended a "What's New in Pennsylvania Zoning and Land Use" seminar hosted by Stevens & Lee
- Attended a webinar on Manufactured Housing Impacts on Sustainability and Affordability
- Document retention and archiving
- Monthly financial reports and bill paying
- Prepared draft 2024 budget adjustments; distributed budget requests to counties

Monthly Reviews Report

Plan No.	Municipality	Plat Title/ Owner	Plat Status	SUBDIVISION			LAND DEVELOPMENT																					
				Existing # Lots	Final # Lots	Total Acres	Residential			Non-Residential						Open Space		Utilities		Total Acres								
							Total Units			Commercial	Industrial	Public/SP	Agriculture	Acres	Sq Ft	Acres	Sq Ft	W	S									
							SF	MF	TH												Acres	Sq Ft	Acres	Sq Ft	Acres	Sq Ft		
2023-071	Greenwood Township	Dylan and Christa Matterand Center for Spiritual Formation	F	2	2	277.7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
2023-076	Liverpool Borough	Travis S. Gaugler	F	2	1	0.84	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2023-072	Penn Township	Michael S. and Deborah S. Frisch	F	1	2	9.78	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2023-077	Penn Township	Michael L. Worthy and Thomas O. and Betty A. Kleinfelder May	F	3	2	20.95	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2023-070	Tyrone Township	John K. Stoltzfus and Miriam F. Stoltzfus	F	2	2	8.84	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
2023-075	Watts Township	Justin and Tiffany Mast	F	0	0	0	0	0	0	35972	19022	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35972
Total:				10	9	318.11	0	0	0	35972	19022	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	35972

