

DAUPHIN COUNTY PLANNING COMMISSION

Minutes of the Meeting

February 6, 2023

The regular monthly meeting of the Dauphin County Planning Commission was held on Monday, February 6, 2022. The meeting was held in person in the Conference Room at the Tri-County Regional Planning Commission (TCRPC) offices at 112 Market Street, Harrisburg with additional member participation via Zoom telecommuting software. The meeting was called to order by Chairwoman Mary Gaiski at 4:03 p.m.

ROLL CALL

Those members present were Mr. Jonathan Bowser, Mr. Nick DiFrancesco, Mr. Josh First, Ms. Mary Gaiski, Mr. Fred Lighty, Mr. John Kerschner, Mr. Gary Lenker, Ms. Taryn Morgan, Mr. Robert Spandler and Mr. Carter Wyckoff. Also present were Mr. Steve Deck and Mr. Jerry Duke of the staff. Guests included Mr. Mike Hess of Herbert, Rowland, & Grubic, Inc (HRG), Ms. Carolyn DuBois of K&W Engineers, and Ms. Elysia Mikkelsen of CRA Architects.

MINUTES APPROVAL

On a motion made by Mr. Lenker, seconded by Mr. DiFrancesco, the Commission approved 10-0 the minutes from the January 9, 2023 meeting.

TREASURER'S REPORT

On a motion by Mr. Lenker, seconded by Ms. Morgan, the Commission approved 10-0 to transfer to TCRPC the Subdivision and Sewage Module review fees in the amount of \$3,022.00 plus the monthly interest for January, 2023. The Treasurer's Report in the form of Financial Statements for the month ending January 31, 2023 were accepted for filing and audit.

REPORTS

- a. Report of Officers: No reports.
- b. Communications & Staff Reports: No Communications or reports.
- c. Program Progress Report: January, 2023

Mr. Deck reported on several transportation related items that the staff has been working on. Staff will soon start gathering information for the regional Active Transportation Plan. PA Department of Conservation and Natural Resources (DCNR) is projected to be a partner in providing information for this study. Geographic Information Systems (GIS) data information and compiling has started. TCRPC was awarded a \$200,000 grant to conduct a regional highway safety plan and work has started on this project. The bike share program, SusqueCycle, is soon to start up again, and there are to be at least 3 new bike rack locations. Proposed locations are: the Bethesda Mission, a spot on the Capital Area Greenbelt, and in

Hummelstown. Staff met with the PennDOT District 8 Engineer to discuss a Bridge Maintenance Contract in the amount of \$1,000,000 to be included as an annual Transportation Improvement Program (TIP) item. These funds will be used to support local bridge improvement projects.

Mr. Deck updated the Commission on the federally mandated county-wide stormwater planning Countywide Action Plan (CAP) effort and the initiation of the Water Resource Enhancement Program (WREP). He reported that the first meeting of the fifteen municipalities that joined the program is scheduled for February 22. Monthly meetings are anticipated for the first four months, with quarterly meeting thereafter. Staff has also been working with Londonderry Township on their comprehensive planning effort.

- d. Committees: No reports.

OLD BUSINESS

- a. Subdivision/Land Development Matters

- 1. Approvals

- a. Millersburg Borough – Millersburg Area School District - Pre K-4 Additions & Renovations – Subdivision and Land Development

Mr. Duke gave an update on the project. He indicated that there have been numerous discussions between staff, the school district, their professional representatives, Herbert, Rowland, & Grubic, Inc (HRG), and Millersburg Borough Council and Planning Commission. HRG was involved as serving as the County's engineering review representative. The school district has made a number of changes to the plan to address the Borough's concerns. This includes modifying the design of the underground stormwater system to allow for continued community use of the field adjacent to the Millersburg Pool. The district is also to construct a sidewalk along SR 25 (Johnson Street) as requested by Upper Paxton Township.

Mr. Hess provided additional background on the review including the outstanding comments regarding the analysis of the traffic study and the discussion of the appropriate sidewalk improvements. There were lengthy discussion between the traffic engineers from the school district and the HRG traffic engineers. The parties are in agreement over how the final technical items are to be addressed. Mr. Hess did not feel those items would interfere with the Planning Commission issuing a conditional approval, subject to the outstanding traffic information being provided.

Mr. Duke reviewed the draft letter which would have the Planning Commission taking action of granting the two waivers as requested by the district (waiver of a Preliminary Plan approval and waiver for providing information on facilities within 200 feet of the properties). He recommended that only partial waiver be granted regarding the installation of sidewalks. The district has worked to meet the concerns of the Borough and those modifications are represented in the Conditions of Approval as presented in the letter. A total of 24 conditions are identified in the draft letter.

Ms. DuBois, engineer for the school district, commented on the proposed draft letter and the conditions. She said they have received the letter and have reviewed it with the school district and are comfortable with the conditions as presented. There are items they are prepared to address and to provide in the finalization of the project.

On a motion by Mr. First, seconded by Mr. Spandler, the Commission voted 10-0 to grant the two requested waivers, grant a partial waiver regarding the installation of sidewalk, and approve the plans subject to the conditions listed in the draft letter as prepared by the staff.

NEW BUSINESS

a. Subdivision/Land Development Matters

1. Approvals

1. Williamstown Borough – John A. & Hillary M. Brennan Subdivision

On a motion by Mr. Spandler, seconded by Ms. Morgan, the Commission voted 10-0 to accept the plans for review.

2. Millersburg Borough – Lee Mar Properties

On a motion by Mr. Lenker, seconded by Mr. Kerschner, the Commission voted 10-0 to accept the plans for review.

2. Review/Comments

On a motion by Mr. First, seconded by Mr. DiFrancesco, the Commission voted 10-0 to ratify staff review of four of the five applications, and holding a separate vote on North 4th Street application.

On a motion by Kerschner, seconded by Mr. Spandler, the Commission voted 9-0 with Mr. Lenker abstaining to ratify staff review comments for the North 4th Street application.

b. Sewer Modules

1. Londonderry Township – Pine Manor MHC and Expansions
2. Lower Paxton Township – 783, 67th Street

On a motion by Mr. Spandler, seconded by Mr. Lenker, the Commission voted 10-0 to ratify staff comments on the sewer modules.

c. Intergovernmental Reviews

1. Perry County Comprehensive Plan – Picture Perry

2. Swatara Township – Highland Street Conveyance System Re-routing Project
 3. Paxtang Borough – Repairs to the Sanitary Sewer System
 4. Paxtang Borough – Saussman Park Rehab and Development Phase I
- On a motion by Mr. First, seconded by Mr. Spandler, the Commission voted 10-0, to vote on all applications in one action and to recommend adoption of the Perry County Comprehensive Plan and to indicate plan consistency for each of the other applications.

ADDITIONAL ITEMS

- a. Appointment of the Commission as representative to the Dauphin County Water Resource Enhancement Program (WREP)

Chairwoman Gaiski asked for nomination of members to serve as the Dauphin County Planning Commission voting member to the newly formed advisory committee.

Mr. First, seconded by Mr. DiFrancesco, nominated Mr. Gary Lenker to be the Planning Commission's representative.

On a motion by Mr. DiFrancesco, seconded by Ms. Morgan the Commission voted 10-0 to close the nominations.

On a motion by Mr. DiFrancesco, seconded by Mr. Spandler, the Commission voted 9-0-1, with Mr. Lenker abstaining, to appoint Mr. Lenker as the Dauphin County Planning Commission representative to the Water Resource Enhancement Program.

There were no additional items.

ADJOURNMENT

There being no further business, the meeting was adjourned at 4:39 p.m.

The next meeting of the Commission is scheduled for **4:00 p.m. on Monday, March 6, 2023.**

The meeting will be in the Dauphin County Veteran's Memorial Office Building's Second Floor for those wishing to meet in person. The meeting will be also available to the public and Commission members via Zoom.

Respectfully submitted,

Josh First

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Secretary