

**MEMORANDUM OF UNDERSTANDING**  
**Coordination of the Transportation Planning Processes**  
**Between**  
**Harrisburg Metropolitan Planning Organization**  
**and**  
**Lebanon County Metropolitan Planning Organization**

I. Background and Purpose

- A. The Harrisburg Metropolitan Planning Organization (HMPO) and the Lebanon County Metropolitan Planning Organization (LEBCO MPO) recognize that the Harrisburg, Pennsylvania, Urbanized Boundary extends into Lebanon County, Pennsylvania. The purpose of this agreement is to define the roles and responsibilities of the Metropolitan Planning Organizations (MPOs).
- B. This agreement provides the framework for the responsibilities of the LEBCO MPO and HMPO in regard to the federally mandated transportation planning, programming and funding for the Harrisburg Urbanized Area within Lebanon County. Each MPO will coordinate with the other on planning and programming of studies and projects that will impact the economy, environment, transportation systems and quality of life for the citizens within their respective planning areas.

II. General Points of Understanding and Agreement

- A. We agree to collaborate in the planning, conduct and reporting of transportation related information at the state and regional levels. We agree to share information and plans in order to achieve the goals of state and regional transportation plans, and to assist, where appropriate, in the joint selection of projects, and improve the coordination of investment across borders.
- B. We agree to work together to achieve compliance with all federal planning regulations and guidance. We will work collaboratively to address the certification reviews that take place every four years, as scheduled by the U.S. Department of Transportation - Federal Highway Administration and Federal Transit Administration - Region 3, in order to continually improve upon our transportation planning processes.
- C. We agree that staffs of both MPOs will meet as needed to review progress of cooperative efforts, to discuss key findings from program activities, and to discuss the scope, plans and implementation of activities under consideration for the next planning cycle.
- D. This agreement will be reviewed when either agency identifies the need for a review.

III. Specific Points of Understanding and Agreement

A. MPO Boundary

1. We recognize the LEBCO MPO Boundary is the entire County of Lebanon.

B. Long Range Transportation Plans (LRTPs)

1. We recognize the currently adopted Lebanon County Metropolitan Planning Organization Long Range Transportation Plan is the transportation plan for Lebanon County, Pennsylvania. This includes the portion of the Harrisburg Urbanized Area in Lebanon County.
2. We agree the LEBCO MPO should address planning/programming needs of the Harrisburg Urbanized Area within Lebanon County. Findings of the LEBCO MPO concerning its portion of the Harrisburg Urbanized Area will be incorporated in the Long Range Transportation Plans for both MPOs.

C. Transportation Improvement Program (TIP)

1. We agree to work together on planning and programming transportation projects for the Harrisburg Urbanized Area within Lebanon County and assure that applicable funds are spent on projects and programs that improve the transportation system.
2. To help ensure continuity of federal funds and help support project delivery, both HMPO and LEBCO MPO agree to abide by the methodology and process used to allocate federal funds to the respective MPOs. The federal and state formulas will continue to follow county boundaries and not the Urbanized Area Boundary. Effective October 1, 2009, Surface Transportation Program Urban (STU) funds will be divided between the Lebanon County MPO and Harrisburg MPO based on the percentage of the Harrisburg Urbanized Area population within Lebanon County and the entire Harrisburg Urbanized Area population. Such funds will be used for projects in the Harrisburg Urbanized Area of Lebanon County.
3. MPMS project #66649 (US Route 422 / Lingle Avenue intersection improvement project) currently identified on the HMPO TIP will remain in the HMPO TIP, as will MPMS project #65967 (Campbelltown Connector project) and MPMS project # 85988 (Campbelltown Connector Roundabout).

D. Unified Planning Work Program (UPWP)

1. The LEBCO MPO will develop and submit a work plan for all work in the Harrisburg Urbanized Area within Lebanon County.
2. To help ensure the continuity of federal funds and help support the planning process within the two existing MPO planning area boundaries, each agency

agrees to abide by the methodology and process currently used to allocate planning funds to the respective MPOs.

E. Other Planning Activities

1. We agree to work together to identify the need for corridor projects that cross the MPO boundary.
2. We agree the LEBCO MPO will address urban area boundary issues and review the functional classification of all public roads and streets within Lebanon County on a periodic basis. This review will be completed using the National Functional Classification System guidelines.
3. We agree to cooperate with planning and implementation of our respective management and monitoring systems, especially the congestion management processes (CMP) system.
4. We agree to coordinate air quality maintenance and conformity issues as they affect the regional attainment status and conformity of each MPO's Long Range Transportation Plan and Transportation Improvement Program.

Agreed to this 24<sup>th</sup> day of April, 2009 by:

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Mark K. Keller  
Chairman  
Harrisburg MPO

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William G. Carpenter  
Chairman  
Lebanon County MPO