

TRI-COUNTY REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE

Minutes of the Meeting

October 8, 2009

The rescheduled meeting of September 24, 2009 of the Tri-County Regional Planning Commission Executive Committee was held October 8, 2009 in the Seventh Floor Conference Room of the Dauphin County Veteran's Memorial Office Building; Harrisburg, Dauphin County, PA. Chairman Eakin called the meeting to order at 1:00 p.m. by welcoming all members and guests.

ROLL CALL

Members present were: Mr. Paul Clark, Ms. Jackie Eakin, Mr. Bill Forrey, Mr. Skip Memmi, Commissioner Steve Naylor, Mr. Kirk Stoner, and Mr. James Turner. Messrs. Szymborski and Reardon of the staff were present.

MINUTES

On a motion by Mr. Clark, seconded by Commissioner Naylor, the minutes of the August 27, 2009 meeting were approved as distributed.

FINANCIAL STATEMENT

Mr. Szymborski reviewed the Financial Statement for the period January 1, 2009 through August 31, 2009. The Financial Statement was accepted for filing and audit on a motion by Mr. Forrey, seconded by Commissioner Naylor. A copy of the Financial Statement is attached to the file copy of these minutes.

COMMUNICATIONS AND BILLS

Mr. Szymborski announced Karen Green has resigned from the commission staff. Staff will discuss the direction of filling her job duties.

Mr. Szymborski noted he had not heard from the commission's solicitor as to the eligibility for Omar Syed's employment in 2010. Clarification as to any restrictions for part-time or consulting work were requested.

Patty Buggy, Administrative Coordinator will be on extended medical leave to address a personal situation.

Mr. Szymborski reviewed the payment of expenses for the month of August 2009. On a motion by Mr. Clark, seconded by Mr. Turner, the expenses for August were approved for payment. A copy is attached to the file copy of these minutes. The September month-to-date expenses were reviewed for information purposes.

SOUTHERN GATEWAY PROJECT: FEDERAL FUNDING APPLICATION ENDORSEMENT

After discussion indicating the project is included on the 2009-2012 TIP and 2030 RTP and the project was endorsed by HATS and on a motion by Mr. Turner, seconded by Mr. Clark the commission acted to endorse the application for federal funds by the City of Harrisburg.

2010 DRAFT TCRPC BUDGET

Mr. Reardon presented a preliminary draft of the 2010 TCRPC budget. He has had discussions with the three counties regarding funding of next year's planning program. On a motion by Mr. Clark, seconded by Mr. Stoner, the commission authorized the proposal be forwarded to the respective county boards of commissioners for their consideration.

INTERGOVERNMENTAL REVIEWS

On a motion by Mr. Clark, seconded by Mr. Stoner, the Commission authorized a letter of support for the Clean Water & Drinking Water State Revolving Funds program, with special consideration to the projects in our region.

On a motion by Mr. Stoner, seconded by Mr. Memmi, the Commission agreed to a letter waiving its review of each small business application to the Community First Fund for their consideration in funding in exchange for an annual summary of applications. Cumberland, Dauphin and Perry counties all requested to be included in the letter supporting of waiving of the review process.

TCRPC 2010-2011 MEMBERSHIP APPOINTMENTS / EXECUTIVE COMMITTEE REORGANIZATION

Mr. Szymborski noted the two-year terms for commission members ends this December and staff will be beginning the process of distributing information to the municipalities for nominations to the planned development sections. For the 2010-2011 term, the Chairman and Secretary positions are assigned to Perry County, with the Vice-Chair and Treasurer positions filled by Dauphin and Cumberland Counties respectively.

ADJOURNMENT

There being no further business, on a motion by Mr. Forrey, seconded by Commissioner Naylor, the meeting was adjourned at 2:04 p.m.

The next meeting of the Executive Committee is scheduled for **Thursday, November 19, 2009 at 1:00 p.m.**

The next meeting of the Full Commission is scheduled for **Thursday, October 22, 2009 at 3:30 p.m.**

Respectfully submitted,

William Forrey

William Forrey
Secretary